

MINUTES
BULLIS CHARTER SCHOOL
BOARD OF DIRECTORS

Approved
July 12, 2021

June 7, 2021
6:00 pm

Regular Board Meeting

This meeting was held virtually via Zoom Webinar.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by Francis La Poll, Board Chair, at 6:04 pm.

B. ROLL CALL

		Present	Absent
Trenna Sutcliffe	(6/30/21)	<u>X</u>	<u> </u>
Dorothy An	(6/30/22)	<u>X</u>	<u> </u>
Andrea Eyring	(6/30/22)	<u>X</u>	<u> </u>
Thomas Yih	(6/30/22)	<u>X</u>	<u> </u>
Rob Chang	(6/30/23)	<u>X</u>	<u> </u>
Francis La Poll	(6/30/23)	<u>X</u>	<u> </u>
Ben Byon	(6/30/24)	<u>X*</u>	<u> </u>
Sanjeev Dutta	(6/30/24)	<u>X</u>	<u> </u>

*Ben Byon arrived at 6:06 pm.

C. APPROVAL OF AGENDA

A motion to approve the agenda was made by Dorothy An, seconded by Trenna Sutcliffe, and passed unanimously.

		Aye	Nay	Abstain	Absent
Trenna Sutcliffe	(6/30/21)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Dorothy An	(6/30/22)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Andrea Eyring	(6/30/22)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Thomas Yih	(6/30/22)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Rob Chang	(6/30/23)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Francis La Poll	(6/30/23)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ben Byon	(6/30/24)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Sanjeev Dutta	(6/30/24)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

II. REPORT OUT OF CLOSED SESSION

Francis La Poll, Board chair, reported that no action was taken during the May 25, 2021 closed session.

III. CLOSED SESSION **This item was moved until after item IX.******

The Board went into closed session at 7:48 pm to discuss the following items:

- A. **Public Employee Performance Evaluation (Gov. Code §54957) - Superintendent/Principal**
- B. **Conference with Legal Counsel - Anticipated Litigation (Gov. Code §54956.9(d)(2) & (4).)**

IV. CONVENE OPEN SESSION/REPORT OUT OF CLOSED SESSION

Action taken in closed session will be reported out at the next open session meeting.

V. PUBLIC COMMENT

Board Chair opened the meeting for public comment. No members of the public provided comment.

VI. BOARD & STAFF COMMENTS / REPORTS

A. Report from the Superintendent/Principal, Maureen Israel

Superintendent/Principal Israel spoke on:

- NWEA and CAASPP testing had been administered to over 90% of students; data will be very helpful when moving into the new school year when evaluating programs.
- Recent school-wide events such as Celebration of Learning for K-5 grades, Middle School Socials, and Field Days; remote learners were also included in celebrations
- BCS teachers who just completed their second year of the California Teacher Induction Program were recognized at this year's Induction Colloquium; celebration of their goal-setting progress as well as completion of the program
- Acknowledgement of the hard work of this year's hot lunch volunteers, including Board Member An who led in the number of hours volunteered; these parents were a key contributor to our success in being able to bring learners back on campus.

B. Board Member Reports

Member Sutcliffe attended the new teacher Induction Colloquium and was taken by how much work they had in regards to assessing and differentiating for students instruction. She also attended the Celebration of Learnings and appreciated getting to see members of the BCS Community in person. Lastly, acknowledged the hard work of those involved in putting together this year's #CelebrateBCS virtual benefit and commended them on a wonderful event.

Member An also acknowledged staff for their hard work in pulling together all of the various end-of-year celebrations. Also spoke on being a part of the planning for the upcoming Bullis Summer Camps being hosted at the end of July in conjunction with the Bullis Boosters Club.

VII. CONSENT AGENDA

- A. Minutes** Approval of Minutes from the May 3, 2021 Board meeting
- B. Minutes** Approval of Minutes from the May 11, 2021 Special Board meeting
- C. Minutes** Approval of Minutes from the May 18, 2021 Special Board meeting
- D. Minutes** Approval of Minutes from the May 25, 2021 Special Board meeting
- E. Minutes** Approval of Minutes from the June 2, 2021 Special Board meeting
- F. Check Register** Approval of the BCS April 2021 Check Register
- G. Board Resolution #44-06-21** Approval of the BCS Education Protection Account Policy and Spending Determination 2021-2022

A motion to approve agenda items VI.A-G. was made by Andrea Eyring, seconded by Trenna Sutcliffe, and passed unanimously.

		Aye	Nay	Abstain	Absent
Trenna Sutcliffe	(6/30/21)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Dorothy An	(6/30/22)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Andrea Eyring	(6/30/22)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Thomas Yih	(6/30/22)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Rob Chang	(6/30/23)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Francis La Poll	(6/30/23)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ben Byon	(6/30/24)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Sanjeev Dutta	(6/30/24)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

VIII. REGULAR AGENDA FOR DISCUSSION AND ACTION

A. 8th Grade Graduation Presentations

Two BCS 8th graders shared their culmination presentations describing their experiences at BCS and identifying key takeaways that they feel will carry them through their future. Middle School Principal Dan Gross acknowledged all 8th graders for their tremendous work. Additionally, he thanked middle school teachers for everything they did to help learners finish the year strong, especially with the challenges that were faced due to the pandemic.

B. Financial Update

Sabrina Silver and Peter Laub, EdTec, provided a financial update including BCS actuals through April 2021. Highlights included updates on forecasted state funding as well as anticipated timelines for the Governor's May Budget Revise and long-term recommendations given the current financial projections for funding.

C. Financial Policy

Board members discussed a draft of updates to the BCS Financial Policies.

A motion to approve updated policies, with the change C.10. to C.11. to read “review the financial policies of the school on an annual basis” and deleting “and update” was made by Andrea Eyring, seconded by Sanjeev Dutta, and passed unanimously.

		Aye	Nay	Abstain	Absent
Trenna Sutcliffe	(6/30/21)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Dorothy An	(6/30/22)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Andrea Eyring	(6/30/22)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Thomas Yih	(6/30/22)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Rob Chang	(6/30/23)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Francis La Poll	(6/30/23)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ben Byon	(6/30/24)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Sanjeev Dutta	(6/30/24)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

D. 403(b) and 457 Plans

Superintendent/Principal Israel and members of the Finance Committee presented a proposal to establish a 403(b) and 457 Plan for all employees, both credentialed and classified. Board members were unanimously in favor of having one or both of these plans but requested further vetting to ensure that employees had access to high quality financial investment options. Members also requested more information regarding the provider tax structure and expressed interest in looking into a consulting firm that evaluated employee investment options.

E. Nominations

No new nominations or updates from task force members were provided to the Board.

F. Board Meeting and School Calendar & Format

Board members discussed adding an additional regular board meeting in June to allow for public hearing and approval of 2021-22 LCAP and Budget (date TBD). The following dates were identified, as well as regular board meeting dates for the summer:

- July 2021: Monday, July 12th
- August 2021: Monday, August 2nd & Monday, August 16th

Superintendent/Principal Israel also confirmed that staff were preparing for a return to full in-person instruction for students in Fall 2021.

A motion to add to the BCS Board Calendar the dates for 7/12, 8/2, and 8/16 for regular board meetings was made by Andrea Eyring, seconded by Rob Chang, and passed unanimously.

		Aye	Nay	Abstain	Absent
Trenna Sutcliffe	(6/30/21)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Dorothy An	(6/30/22)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Andrea Eyring	(6/30/22)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Thomas Yih	(6/30/22)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Rob Chang	(6/30/23)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Francis La Poll	(6/30/23)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ben Byon	(6/30/24)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Sanjeev Dutta	(6/30/24)	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

IX. FUTURE AGENDA ITEMS

The Board considered items for future Board Meeting Agendas:

- No items were discussed

X. ADJOURNMENT

Open session ended at 7:48 pm and Board went into Closed session, which ended at 9:45 pm.