

MINUTES

BULLIS CHARTER SCHOOL BOARD OF DIRECTORS

January 30, 2023

7:00 pm

Primary Location:

102 West Portola Avenue, Los Altos, CA 94022 (North Campus), Room 28

Teleconference Location:

1124 Covington Road, Los Altos, CA 94024 (South Campus), Room 8

Board member Andrea Eyring participated via teleconference from:
AC Hotel Charlotte City Center, 220 East Trade Street, Charlotte, NC 28202

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by Sanjeev Dutta, Board Chair, at 7:00 pm.

B. ROLL CALL

		Present	Absent
Dorothy An	(6/30/22)	<u>X</u>	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____
Thomas Yih*	(6/30/22)	<u>X</u>	_____
Rob Chang	(6/30/23)	<u>X</u>	_____
Ben Byon	(6/30/24)	<u>X</u>	_____
Sanjeev Dutta	(6/30/24)	<u>X</u>	_____
Sy Fahimi	(6/30/24)	<u>X*</u>	_____
Rudolph Araujo	(6/30/25)	<u>X</u>	_____

* Sy Fahimi arrived at 7:02pm

II. PUBLIC COMMENT

The Board Chair opened the meeting for public comment. No public provided comment.

III. BOARD & STAFF COMMENTS / REPORTS

A. Report from the Superintendent/Principal, Maureen Israel

Ms. Israel reported on:

- Enrollment still happening. Final Information Night at South. Reception hosted by parents prior. Had over 100 guests present.
- School Tours happening now. Too many requests than we had space for. Will be live streaming next week.
- Winter Music, Choir Concert, & Spelling Bee last week
- Math Competition this upcoming weekend
- SCCOE Visit at North on Thursday

B. Board Member Reports

- A. Dorothy: asked about a 4th/5th Grade MS Information Night for existing families, so they can learn more about our unique MS program..
- B. Dorothy: An 8th learner currently participating in on National Kids Baking Championship
- C. Rob: Opportunities for community engagement

VI. CONSENT AGENDA

- A. **Minutes** Approval of Minutes from the January 9, 2023 Board meeting
- B. **Check Register** Approval of BCS December 2022 Check Register
- C. **Testing Contract** Approval of Littleseed Contract for Psychological Testing

****Item IV.C was pulled for discussion.****

A motion to approve agenda items IV.A-C. was made by Andrea Eyring, seconded by Rudolph Araujo and passed unanimously.

		Aye	Nay	Abstain	Absent
Dorothy An	(6/30/22)	<u>X</u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____	_____	_____
Thomas Yih	(6/30/22)	<u>X</u>	_____	_____	_____
Rob Chang	(6/30/23)	<u>X</u>	_____	_____	_____
Ben Byon	(6/30/24)	<u>X</u>	_____	_____	_____
Sanjeev Dutta	(6/30/24)	<u>X</u>	_____	_____	_____
Sy Fahimi	(6/30/24)	<u>X</u>	_____	_____	_____
Rudolph Araujo	(6/30/25)	<u>X</u>	_____	_____	_____

VII. REGULAR AGENDA FOR DISCUSSION AND ACTION

A. Expense Automation and Management Software

The Board discussed Ramp expense automation and management software.

A motion to move forward with working with the RAMP software was made by Thomas Yih, seconded by Rudolph Araujo, and passed unanimously.

		Aye	Nay	Abstain	Absent
Dorothy An	(6/30/22)	<u>X</u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____	_____	_____
Thomas Yih	(6/30/22)	<u>X</u>	_____	_____	_____
Rob Chang	(6/30/23)	<u>X</u>	_____	_____	_____
Ben Byon	(6/30/24)	<u>X</u>	_____	_____	_____
Sanjeev Dutta	(6/30/24)	<u>X</u>	_____	_____	_____
Sy Fahimi	(6/30/24)	<u>X</u>	_____	_____	_____
Rudolph Araujo	(6/30/25)	<u>X</u>	_____	_____	_____

B. Financial Policies

The Board considered updated language to the BCS Financial Policies.

****Item V.B was moved ahead of Item V.A for discussion and action.****

A motion to approve updated language to the BCS Financial Policies was made by Ben Byon, seconded by Sy Fahimi, and passed unanimously.

		Aye	Nay	Abstain	Absent
Dorothy An	(6/30/22)	<u>X</u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____	_____	_____
Thomas Yih	(6/30/22)	<u>X</u>	_____	_____	_____
Rob Chang	(6/30/23)	<u>X</u>	_____	_____	_____
Ben Byon	(6/30/24)	<u>X</u>	_____	_____	_____
Sanjeev Dutta	(6/30/24)	<u>X</u>	_____	_____	_____
Sy Fahimi	(6/30/24)	<u>X</u>	_____	_____	_____
Rudolph Araujo	(6/30/25)	<u>X</u>	_____	_____	_____

C. School Accountability Report Card (SARC)

The Board considered a draft of the 2021-2022 SARC.

A motion to approve the 2021-2022 SARC was made by Andrea Eyring, seconded by Thomas Yih, and passed unanimously.

		Aye	Nay	Abstain	Absent
Dorothy An	(6/30/22)	<u>X</u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____	_____	_____
Thomas Yih	(6/30/22)	<u>X</u>	_____	_____	_____
Rob Chang	(6/30/23)	<u>X</u>	_____	_____	_____
Ben Byon	(6/30/24)	<u>X</u>	_____	_____	_____
Sanjeev Dutta	(6/30/24)	<u>X</u>	_____	_____	_____
Sy Fahimi	(6/30/24)	<u>X</u>	_____	_____	_____
Rudolph Araujo	(6/30/25)	<u>X</u>	_____	_____	_____

D. School Safety Plan

The Board considered an updated draft of the School Safety Plan.

A motion to approve the School Safety Plan was made by Rudolph Araujo, seconded by Ben Byon, and passed unanimously.

E. 2023-2024 School Calendar

The Board considered a draft of the 2023-2024 school academic calendar.

A motion to approve the 2023-2024 school academic calendar was made by Sy Fahimi, seconded by Ben Byon, and passed unanimously.

F. FY2023-24 Budget Process & Priorities

The Board discussed budgeting process and priorities for FY2023-2024. Board members shared thoughts on budget considerations including: expansion of entrepreneurial program, financial literacy, revamping of MS intersessions, full-day TK/K implementation, competitive compensation for staff, math specialist, writing coach, expanded choirs, robotics, master teacher development, facilities improvements, support staff for school meals program, and expanded support for internal communications.

G. Open Enrollment

The Board received an update on the 2023-2024 open enrollment process. The in-district registration is up. Students qualifying for free and reduced meals program significantly up from previous year.

H. Alumni Engagement and Entrepreneurship/Personal Finance

The Board received an update on alumni engagement and intersession programs.

VIII. CLOSED SESSION

The Board went into closed session at 8:30pm to discuss the following items:

A. Public Employee Performance Evaluation (Gov. Code §54957) - Superintendent/Principal

B. Conference with Legal Counsel - Anticipated Litigation (Gov. Code §54956.9(d)(2) & (4).)

IX. CONVENE OPEN SESSION/REPORT OUT OF CLOSED SESSION

The meeting was reconvened to open session at 9:15pm.

X. FUTURE AGENDA ITEMS

There were no future agenda items discussed.

XI. ADJOURNMENT

The meeting was adjourned at 9:16pm.