

MINUTES

Approved
April 13, 2020

BULLIS CHARTER SCHOOL BOARD OF DIRECTORS

Primary Location:

102 West Portola Avenue, Los Altos, CA 94022 (North Campus), Room 41

Teleconference Location:

1124 Covington Road, Los Altos, CA 94024 (South Campus), Room 8

March 16, 2020

6:00 pm

Special Board Meeting

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by Joe Hurd, Board Chair, at 6:02 pm.

B. ROLL CALL

		Present	Absent
David Jaques	(6/30/20)	<u>X</u>	_____
Clara Roa	(6/30/20)	<u>X</u>	_____
Trenna Sutcliffe	(6/30/20)	<u>X</u>	_____
Ben Byon	(6/30/21)	<u>X</u>	_____
Joe Hurd	(6/30/21)	<u>X</u>	_____
Francis La Poll	(6/30/21)	<u>X</u>	_____
Dorothy An	(6/30/22)	<u>X</u>	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____
Thomas Yih	(6/30/22)	<u>X</u>	_____

C. APPROVAL OF AGENDA

A motion to approve the agenda was Francis La Poll, seconded by Andrea Eyring, and passed unanimously.

II. REPORT OUT OF CLOSED SESSION

Board Chair reported that no action was taken during the closed session held on March 9, 2020.

III. CLOSED SESSION

The Board went into Closed Session at 6:03 pm to consider/take action upon the following items:

- A. **Public Employee Performance Evaluation (Gov. Code §54957) - Interim Superintendent**
- B. **Conference with Legal Counsel - Anticipated Litigation (Gov. Code §54956.9(d)(2) & (4).)**

IV. CONVENE OPEN SESSION

The meeting was reconvened to open session at 7:00 pm. Joe Hurd, Board chair, reported that no reportable action had been taken.

V. PUBLIC COMMENT

Board chair opened the meeting for public comment. No members of the public provided comments.

VI. INFORMATION/ACTION ITEMS

A. COVID-19 Update and Discussion

Interim Superintendent Brian Köhn and Principal/Director of Instructional Services Cynthia Bricton updated the Board on the school's online learning program roll out timeline, supporting students' education and technology needs at home, providing free and reduced lunches and special education services, and logistics surrounding office and operational staff in light of the recently announced shelter-in-place beginning March 17, 2020.

B. Board Leadership Succession Plan

The Board discussed identifying leadership roles and responsibilities in light of the announcement by Joe Hurd that he would step down from the BCS Board of Directors, effective March 30, 2020. A replacement is needed for his position in order to provide continuity, especially with transition of new superintendent which would be taking place during the coming months.

A motion to nominate Francis La Poll to take over as Board Chair was made by Andrea Eyring, seconded by Trena Sutcliffe, and passed unanimously.

A motion to nominate Dorothy An to take over as Board Secretary from Francis La Poll was made by Andrea Eyring, seconded by David Jaques, and passed unanimously.

VII. ADJOURNMENT

The meeting was adjourned at 8:18 pm.