

The following is information regarding your rights and responsibilities in filing a Title IX Complaint.

### **Title IX Coordinator Contact Information**

All complaints should be sent to the Title IX Coordinator:

**Human Resources Generalist**  
408-637-9155  
[pcastro@bullischarterschool.com](mailto:pcastro@bullischarterschool.com)

Title IX of the Education Amendments of 1972 states that:

*“No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”*

### **Your Rights and Responsibilities Under Title IX**

(a) You have the right to fair and equitable treatment and you shall not be discriminated against based on your sex.

(b) You have the right to be provided with an equitable opportunity to participate in all academic extracurricular activities and athletics offered by Bullis Charter School.

(c) You have the right to receive equitable treatment and benefits in the provision of all of the following:

- Equipment and supplies.
- Scheduling of games and practices.
- Transportation and daily allowances.
- Access to tutoring.
- Coaching.
- Locker rooms.
- Practice and competitive facilities.
- Medical and training facilities and services.
- Publicity.

(d) You have the right to have access to our Title IX Coordinator regarding gender equity laws. Please see above for the coordinator’s contact information.

(e) You have the right to file a confidential discrimination complaint with the United States Office for Civil Rights or California Department of Education if you believe you have been discriminated against or if you believe you have received unequal treatment on the basis of your sex. See below for more information regarding how to file a complaint.

(f) You have the right to pursue civil remedies if you have been discriminated against.

(g) You have the right to be protected against retaliation if you file a discrimination complaint.

(h) You can find out more information regarding your rights, Bullis Charter School’s responsibilities, and access information on gender equity laws from the following resources:

- California Interscholastic Federation: <http://www.cifstate.org/governance/equity/index>
- California Department of Education, Office for Equal Opportunity: <http://www.cde.ca.gov/re/di/eo/dutytoprotect.asp>
- United States Department of Education, Office for Civil Rights: <https://www2.ed.gov/about/offices/list/ocr/frontpage/pro-students/sex-pr.html>

## **How to File a Complaint Under Title IX**

(a) You can find more information regarding how to file a complaint as follows:

- The United States Office for Civil Rights website:  
<https://www2.ed.gov/about/offices/list/ocr/docs/howto.html?src=rt>.
- California Department of Education website:  
<http://www.cde.ca.gov/re/di/eo/complaint.asp>
- Bullis Charter School's Uniform Complaint Procedures ("UCP") or Harassment, Discrimination, Intimidation, and Bullying Prevention Policy. Please see the school office for a complete copy of these policies.

(b) A complaint regarding discrimination or harassment based on sex must ordinarily be filed with the U.S. Office for Civil Rights within 180 days of the last act of discrimination. If your complaint involves matters that occurred longer than this and you are requesting a waiver, you will be asked to show good cause why you did not file your complaint within the 180-day period. If you have questions about your situation, you can contact the California branch of the Office for Civil Rights at the address listed below. A complaint filed with Bullis Charter School under our UCP alleging unlawful discrimination, harassment, intimidation or bullying must be initiated no later than six (6) months from the date when the alleged unlawful discrimination, harassment, intimidation or bullying occurred, or six (6) months from the date when the complainant first obtained knowledge of the facts of the alleged unlawful discrimination, harassment, intimidation or bullying.

The U.S. Office for Civil Rights has its own policies and procedures for investigating complaints. Please review the above link for more information about this process. A complaint filed with Bullis Charter School under our UCP or Harassment, Discrimination, Intimidation, and Bullying Prevention Policy will be investigated in compliance with those policies.

(c) There are a variety of ways to file your complaint. You can use the U.S. Office for Civil Rights electronic complaint form filed directly through their website; or mail, email, or send by facsimile your own letter or a completed copy of the Office for Civil Rights Discrimination Complaint Form.

- The electronic complaint form is available at  
<https://www2.ed.gov/about/offices/list/ocr/complaintintro.html>
- You can send a completed version of this form or your own letter via email, facsimile, or regular mail to the following addresses:

San Francisco Office for Civil Rights  
U.S. Department of Education 50 United Nations Plaza  
Mailbox 1200, Room 1545 San Francisco, CA 94102

Telephone: 415-486-5555  
FAX: 415-486-5570; TDD: 800-877-8339  
Email: [ocr.sanfrancisco@ed.gov](mailto:ocr.sanfrancisco@ed.gov) or [ocr@ed.gov](mailto:ocr@ed.gov)

To file a UCP or complaint under our Harassment, Discrimination, Intimidation, and Bullying Prevention Policy complaint directly with Bullis Charter School, please follow procedures set forth in those policies.