

## MINUTES

### BULLIS CHARTER SCHOOL BOARD OF DIRECTORS

#### Primary Meeting Location:

102 West Portola Avenue, Los Altos, CA 94022 (North Campus), Room 41

#### Two-Way Teleconference Location *[pursuant to Ed. Code §47604.1(c)(1)(B)]*:

1124 Covington Road, Los Altos, CA 94024 (South Campus), Room 8

**February 3, 2020**

**6:00 pm**

#### Regular Board Meeting

##### I. PRELIMINARY

###### A. CALL TO ORDER

Meeting was called to order by Joe Hurd at 6:00 pm.

###### B. ROLL CALL

		<b>Present</b>	<b>Absent</b>
David Jaques	(6/30/20)	_____	_____X
Clara Roa	(6/30/20)	_____X	_____
Trenna Sutcliffe	(6/30/20)	_____X	_____
Ben Byon	(6/30/21)	_____X	_____
Joe Hurd	(6/30/21)	_____X	_____
Francis La Poll	(6/30/21)	_____	_____X
Dorothy An	(6/30/22)	_____X	_____
Andrea Eyring	(6/30/22)	_____X	_____
Thomas Yih	(6/30/22)	_____X*	_____

\*Thomas Yih arrived at 6:02 pm

###### C. APPROVAL OF AGENDA

A motion to approve the corrected agenda was made by Andrea Eyring, seconded by Clara Roa, and passed unanimously.

##### II. PUBLIC COMMENT

Board chair opened the meeting for public comment. No members of the public provided comments.

### III. CLOSED SESSION

The Board went into Closed Session at 6:03 pm to consider/take action upon the following items:

- A. **Public Employee Performance Evaluation (Gov. Code §54957) - Founding Superintendent**
- B. **Public Employee Performance Evaluation (Gov. Code §54957) - Interim Superintendent**
- C. **Public Employment (Gov. Code §54957) - Executive Director**
- D. **Conference with Legal Counsel - Anticipated Litigation (Gov. Code §54956.9(d)(2) & (4).)**

### IV. CONVENE OPEN SESSION

The meeting was reconvened to open session at 7:05 pm. Joe Hurd, Board chair, reported that no reportable action had been taken.

### V. PUBLIC COMMENT

Two members of the public provided comments to the Board, one with agenda item VIII.C.

### VI. BOARD COMMENTS / REPORTS

#### A. **Superintendent/Administrator Reports**

Principal/Director of Instructional Services, Cynthia Brietson, shared on the following:

- Charter Monitoring Visit - The visiting team really appreciated getting an in depth look at our programs, especially intersession. They also reported receiving positive parent feedback on the middle school program.
- Census Outreach Project - BCS middle school students will be going to different senior centers to help residents participate online in the 2020 Census. Additionally, they will present at assemblies to help K-5 students understand the census process. This project is part of an initiative led by Santa Clara County Board of Education member Grace Mah.
- January Staff Development - Staff met on Tuesday, January 20th, to continue their focus on curriculum mapping as well how to better tell diverse stories in their teaching.
- Coronavirus Response - The situation is being closely monitored and we are maintaining close contact with Santa Clara County Office of Education and Santa Clara County Public Health Department officials about recommendations and next steps. BCS Nurse Julie Gutierrez-Muegge also spoke to her recommendations on maintaining high levels of personal hygiene to help contain the spread of viruses in general.

Interim Superintendent, Brian Köhn, shared that the first of the “Koffees with Köhn” was held on Wednesday, January 29th at the North Campus.

#### B. **Board/Staff Reports**

Board Treasurer Andrea Eyring reported that she attended BBC Board meeting earlier in the day on February 3, 2020.

**VII. CONSENT ITEMS**

The Superintendent recommends approval of all consent agenda items.

- A. **Minutes** Approval of Minutes from the January 6, 2020 Board meeting  
*A motion to approve agenda item VII.A. was made by Andrea Eyring, seconded by Trenna Sutcliffe, and passed 6-0-1.*

		<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
David Jaques	(6/30/20)	_____	_____	_____	<u>  X  </u>
Clara Roa	(6/30/20)	<u>  X  </u>	_____	_____	_____
Trenna Sutcliffe	(6/30/20)	<u>  X  </u>	_____	_____	_____
Ben Byon	(6/30/21)	_____	_____	<u>  X  </u>	_____
Joe Hurd	(6/30/21)	<u>  X  </u>	_____	_____	_____
Francis La Poll	(6/30/21)	_____	_____	_____	<u>  X  </u>
Dorothy An	(6/30/22)	<u>  X  </u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u>  X  </u>	_____	_____	_____
Thomas Yih	(6/30/22)	<u>  X  </u>	_____	_____	_____

- B. **Minutes** Approval of Minutes from the January 27, 2020 Special Board meeting  
*A motion to approve agenda item VII.B. was made by Andrea Eyring, seconded by Thomas Yih, and passed 6-0-1.*

		<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
David Jaques	(6/30/20)	_____	_____	_____	<u>  X  </u>
Clara Roa	(6/30/20)	<u>  X  </u>	_____	_____	_____
Trenna Sutcliffe	(6/30/20)	_____	_____	<u>  X  </u>	_____
Ben Byon	(6/30/21)	<u>  X  </u>	_____	_____	_____
Joe Hurd	(6/30/21)	<u>  X  </u>	_____	_____	_____
Francis La Poll	(6/30/21)	_____	_____	_____	<u>  X  </u>
Dorothy An	(6/30/22)	<u>  X  </u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u>  X  </u>	_____	_____	_____
Thomas Yih	(6/30/22)	<u>  X  </u>	_____	_____	_____

- C. **Check Register** Approval of the BCS December 2019 Check Register  
*A motion to approve agenda item VII.A was made by Andrea Eyring, seconded by Clara Roa, and passed unanimously.*

		<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
David Jaques	(6/30/20)	_____	_____	_____	<u>  X  </u>
Clara Roa	(6/30/20)	<u>  X  </u>	_____	_____	_____
Trenna Sutcliffe	(6/30/20)	<u>  X  </u>	_____	_____	_____
Ben Byon	(6/30/21)	<u>  X  </u>	_____	_____	_____
Joe Hurd	(6/30/21)	<u>  X  </u>	_____	_____	_____
Francis La Poll	(6/30/21)	_____	_____	_____	<u>  X  </u>
Dorothy An	(6/30/22)	<u>  X  </u>	_____	_____	_____
Andrea Eyring	(6/30/22)	<u>  X  </u>	_____	_____	_____
Thomas Yih	(6/30/22)	<u>  X  </u>	_____	_____	_____

**VIII. INFORMATION/ACTION ITEMS**

**A. Los Altos Emergency Preparedness and Response**

Ann Hepenstal, Emergency Preparedness Coordinator for the City of Los Altos, presented to the Board with a briefing on the City of Los Altos comprehensive approach to emergency planning, including and response capabilities and how the BCS community can play a role.

**B. Strategic Planning**

Dr. Lindsey Gunn, with the Cambrian Group, presented to the Board on the strategic planning process including best practices and recommendations for next steps.

**C. 2020-2021 Board Nominating Committee**

Dorothy An, chair of the Superintendent's Committee, reported to the Board that she had reached out to the BBC and Foundation seeking feedback as well as former Committee chair David Jaques for more background on the process. Fellow board member Thomas Yih also expressed his intention to participate this year as member of the Committee.

**IX. CLOSED SESSION**

The Board went into Closed Session at 8:40 pm to consider/take action upon the following items:

- A. Public Employee Performance Evaluation (Gov. Code §54957) - Founding Superintendent**
- B. Public Employee Performance Evaluation (Gov. Code §54957) - Interim Superintendent**
- C. Public Employment (Gov. Code §54957) - Executive Director**
- D. Conference with Legal Counsel - Anticipated Litigation (Gov. Code §54956.9(d)(2) & (4).)**

**X. REPORT OUT OF CLOSED SESSION**

Actions taken in this session were reported out at the beginning of the next open meeting.

**XI. ADJOURNMENT**

The meeting was adjourned at 9:25 pm.