

MINUTES

BOARD OF DIRECTORS BULLIS CHARTER SCHOOL

102 West Portola Avenue, Los Altos, CA 94022
Room 41

November 5, 2019
6:00 pm

Regular Board Meeting

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Andrea Eyring at 6:06 pm.

B. ROLL CALL

		Present	Absent
David Jaques	(6/30/20)	<u>X</u>	_____
Clara Roa	(6/30/20)	<u>X</u>	_____
Trenna Sutcliffe	(6/30/20)	<u>X*</u>	_____
Ben Byon	(6/30/21)	<u>X</u>	_____
Joe Hurd	(6/30/21)	<u>X*</u>	_____
Francis La Poll	(6/30/21)	<u>X**</u>	_____
Dorothy An	(6/30/22)	<u>X</u>	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____
Thomas Yih	(6/30/22)	<u>X***</u>	_____

*Trenna Sutcliffe and Joe Hurd arrived at 6:23 pm

**Francis La Poll arrived at 6:11 pm

***Thomas Yih arrived at 6:08 pm

C. APPROVAL OF AGENDA

A motion to approve the corrected agenda was made by Andrea Eyring, seconded by Clara Roa, and passed unanimously.

II. PUBLIC COMMENT

Board chair opened the meeting for public comment. No members of the public provided any comments.

III. CLOSED SESSION

The Board went into Closed Session at 6:08 pm to consider/take action upon the following items:

- A. **Public Employee Performance Evaluation (Gov. Code §54957)**
Interim Superintendent
- B. **Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) & (4).)**

IV. CONVENE OPEN SESSION

The meeting was reconvened to open session at 7:23 pm. Joe Hurd, Board Chair, reported that no reportable action had been taken.

V. PUBLIC COMMENT

Los Altos Resident Don Gardner addressed the Board.

NOTE: Member Ben Byon left at 7:30 pm

VI. BOARD COMMENTS / REPORTS

- A. Superintendent/Administrator Reports
Interim Superintendent, Brian Köhn, deferred his report in the interest of time.
- B. Board/Staff Reports
Principal/Director of Instructional Services, Cynthia Bricton, shared her experiences and photos from the recent non-programatic trip to China with 8th graders.

Board Treasurer Andrea Eyring reported that the 2019-20 Finance Committee, complete with newly appointed members, had their first meeting on October 29th.

Board Chair Joe Hurd thanked board members for a productive retreat on November 1st.

VII. CONSENT ITEMS

The Superintendent recommends approval of all consent agenda items.

- A. **Minutes**
Approval of Minutes from the October 7, 2019 Board meeting
A motion to approve agenda item VII.A was made by Francis La Poll, seconded by Andrea Eyring, and passed unanimously.

B. Minutes

Approval of Minutes from the October 9, 2019 Special Board meeting

A motion to approve agenda item VII.B was made by Francis La Poll, seconded by Dorothy

		Aye	Nay	Abstain
David Jaques	(6/30/20)	_____	_____	<u> X </u>
Clara Roa	(6/30/20)	<u> X </u>	_____	_____
Trenna Sutcliffe	(6/30/20)	<u> X </u>	_____	_____
Ben Byon	(6/30/21)	<u> X </u>	_____	_____
Joe Hurd	(6/30/21)	<u> X </u>	_____	_____
Francis La Poll	(6/30/21)	<u> X </u>	_____	_____
Dorothy An	(6/30/22)	<u> X </u>	_____	_____
Andrea Eyring	(6/30/22)	_____	_____	<u> X </u>
Thomas Yih	(6/30/22)	<u> X </u>	_____	_____

An, and passed 7-0-2.

C. Check Register

Approval of the BCS July 2019 Check Register

D. Check Register

Approval of the BCS August 2019 Check Register

E. Check Register

Approval of the BCS September 2019 Check Register

F. CalSTRS Retirement Reporting Agreement

Approval of the Charter School Retirement Reporting Agreement with SCCOE for 2019-20

A motion to approve agenda items VII.C, VII.D, VII.E, and VII.F was made by Francis La Poll, seconded by Andrea Eyring, and passed unanimously.

VIII. INFORMATION/ACTION ITEMS

A. 6th Grade Intersession - Item moved before V.

BCS staff and students shared what they have learned and how they have grown as a result of participating in their first intersession. They also discussed team-building challenges and how failure was an important part of the process and, likewise, and celebrated.

B. Open Enrollment Parent Information Nights

Staff presented on the upcoming open enrollment events for prospective families, including information nights, parent tours, and lottery.

C. BCS 2018-2019 CAASPP Results

Assistant Principal Melissa Christie provided an overview of BCS's 2018-2019 results. Principal/Director of Instructional Services Cynthia Bricton also spoke to how staff processes this data (along with other metrics) and re-aligns their plans to better serve students. Ms. Bricton also thanked the board for their support in the staff's effort to align and document the BCS program through processes like curriculum mapping and NWEA implementation.

D. Update on Superintendent Search

Christina Greenberg, with Edgility Consulting, provided an overview of the process and timeline of the search process, including staff, committee, and board roles/responsibilities.

IX. CLOSED SESSION

The Board convened into Closed Session at 8:52 pm to consider and/or take action upon any of the following items:

A. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) & (4).)

X. REPORT OUT OF CLOSED SESSION

The meeting was reconvened to open session at 9:42 pm and Joe Hurd, Board Chair, reported that there were no reportable actions taken in closed session.

XI. ADJOURNMENT

The meeting was adjourned at 9:43 pm.