

MINUTES

BOARD OF DIRECTORS BULLIS CHARTER SCHOOL

102 West Portola Avenue, Los Altos, CA 94022
Room 41

October 7, 2019
6:00 pm

Regular Board Meeting

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Joe Hurd, Board Chair, at 6:04 pm.

B. ROLL CALL

		Present	Absent
David Jaques	(6/30/20)	<u> X </u>	<u> </u>
Clara Roa	(6/30/20)	<u> X* </u>	<u> </u>
Trenna Sutcliffe	(6/30/20)	<u> X </u>	<u> </u>
Ben Byon	(6/30/21)	<u> X </u>	<u> </u>
Joe Hurd	(6/30/21)	<u> X </u>	<u> </u>
Francis La Poll	(6/30/21)	<u> X** </u>	<u> </u>
Dorothy An	(6/30/22)	<u> X </u>	<u> </u>
Andrea Eyring	(6/30/22)	<u> X </u>	<u> </u>
Thomas Yih	(6/30/22)	<u> X </u>	<u> </u>

*Clara Roa arrived at 6:10 pm.

**Francis La Poll arrived at 6:37 pm.

C. APPROVAL OF AGENDA

A motion to approve the corrected agenda was made by Andrea Eyring, seconded by David Jaques, and passed unanimously.

II. PUBLIC COMMENT

Board chair opened the meeting for public comment. No members of the public provided any comments.

III. **CLOSED SESSION**

The Board went into Closed Session at 6:12 pm to consider/take action upon the following items:

- A. **Public Employee Performance Evaluation (Gov. Code §54957)**
Founding Superintendent
- B. **Public Employee Performance Evaluation (Gov. Code §54957)**
Interim Superintendent
- C. **Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) & (4).)**

IV. **CONVENE OPEN SESSION**

The meeting was reconvened to open session at 7:15 pm. Joe Hurd, Board Chair, reported that no reportable action had been taken.

V. **PUBLIC COMMENT**

Board chair opened the meeting for public comment. No members of the public provided comments.

VI. **BOARD COMMENTS / REPORTS**

A. Superintendent/Administrator Reports

Interim Superintendent, Brian Köhn, shared that he recently attended the EdLeader21 Conference in Houston. He participated in sessions related to various topics, including how testing and achievement data influence students' general mental health. Mr. Köhn also shared that he is continuing to meet with various groups of constituents to focus on community building, including the Foundation and BBC.

A. Board/Staff Reports

Principal/Director of Instructional Services, Cynthia Bricton, shared on the following:

- 5th Grade Walker Creek Trip - She received parent feedback about how transforming this experience was for their children.
- Parent Info Night on Focused Learning Goals - There was increased attendance and those who attended were engaged and enthusiastic about the program.
- Middle School “Quad” Classrooms - Setup is wrapping up with deliveries of furniture and final logistics coming into place; Praised teachers for their continued flexibility.
- New Lunch Schedule at North Campus - She has received positive feedback from both students and parent volunteers on how having middle school eat lunch before occurring before grades K-5 has eased overcrowding and volunteer strain.
- PBL Sharing with International Visitors - 2nd and 3rd graders were visited by educators from Hangzhou Yungu School and shared their Project Based Learning unit on preserving natural habitats globally.
- Intersession - Middle school team is gearing up for these coming in a few weeks. This year, staff went through a “re-frame” process to enhance experience for students, including an increased focus on skills for 7th graders and having 6th graders participate for the first time.

VII. CONSENT ITEMS

The Superintendent recommends approval of all consent agenda items.

- A. **Minutes** Approval of Minutes from the April 22, 2019 Board meeting
This item was pulled from the agenda.

- B. **Minutes** Approval of Minutes from the May 6, 2019 Board meeting
A motion to approve agenda item VII.B was made by David Jaques, seconded by Andrea Eyring, and passed by a vote of 7-0-2.

		Aye	Nay	Abstain
David Jaques	(6/30/20)	<u> X </u>	_____	_____
Clara Roa	(6/30/20)	<u> X </u>	_____	_____
Trenna Sutcliffe	(6/30/20)	<u> X </u>	_____	_____
Ben Byon	(6/30/21)	<u> X </u>	_____	_____
Joe Hurd	(6/30/21)	<u> X </u>	_____	_____
Francis La Poll	(6/30/21)	<u> X </u>	_____	_____
Dorothy An	(6/30/22)	_____	_____	<u> X </u>
Andrea Eyring	(6/30/22)	<u> X </u>	_____	_____
Thomas Yih	(6/30/22)	_____	_____	<u> X </u>

- C. **Minutes** Approval of Minutes from the July 15, 2019 Board meeting
This item was pulled from the agenda.

- D. **Minutes** Approval of Minutes from the September 9, 2019 Board meeting
This item was pulled from the agenda.

- E. **Check Register** Approval of the BCS May 2019 Check Register

- F. **Check Register** Approval of the BCS June 2019 Check Register
A motion to approve agenda items VII.E & VII.F was made by David Jaques, seconded by Andrea Eyring, and passed by a vote of 7-0-2.

		Aye	Nay	Abstain
David Jaques	(6/30/20)	<u> X </u>	_____	_____
Clara Roa	(6/30/20)	<u> X </u>	_____	_____
Trenna Sutcliffe	(6/30/20)	<u> X </u>	_____	_____
Ben Byon	(6/30/21)	<u> X </u>	_____	_____
Joe Hurd	(6/30/21)	<u> X </u>	_____	_____
Francis La Poll	(6/30/21)	<u> X </u>	_____	_____
Dorothy An	(6/30/22)	_____	_____	<u> X </u>
Andrea Eyring	(6/30/22)	<u> X </u>	_____	_____
Thomas Yih	(6/30/22)	_____	_____	<u> X </u>

- G. **Check Register** Approval of the BCS July 2019 Check Register
This item was pulled from the agenda.

- H. **Check Register** Approval of the BCS August 2019 Check Register
This item was pulled from the agenda.
- I. **Open Enrollment** Approval of the 2020-2021 Open Enrollment Dates
This item was moved until after item IX (Closed Session). Item was amended to have the Open Enrollment period end January 10, 2020 (instead of January 31, 2020).
A motion to approve Agenda Item VII.I, as amended, was made by David Jaques, seconded by Dorothy An, and passed unanimously.
- J. **Superintendent Search** Approval of the proposed contract with Edgility Consulting
A motion to approve agenda item VII.J was made by David Jaques, seconded by Andrea Eyring, and passed unanimously.

VIII. INFORMATION/ACTION ITEMS

A. Mission Moments – K-8 Model

Cynthia Bricton, BCS Principal/Director of Instructional Services, gave a presentation to the Board on the K-8 Educational Model and how it is integral to BCS programs and culture. Her presentation included research done by the committee that was previously formed to explore expanding the program to grades 7 and 8. Ms. Bricton emphasized that the idea of BCS serving students through grade 8 came with much support within the community and is consistent with and aligned to the School's mission. She also gave examples of ways that staff have been looking into deeper cross-grade collaboration, as recent as the current school year.

B. Ralph M. Brown & Public Records Act Training - This item was moved before VII.

John Lemmo, Procopio, Cory, Hargreaves & Savitch LLP, provided a training to the Board which included information on California open meeting (Ralph M. Brown Act) and public records laws as well as new education code requirements that are coming as a result of the recent passing of new state legislation SB 126.

C. Facilities Update

Board member Andrea Eyring updated the Board on the status of the new facilities at North campus for BCS middle school students.

D. Finance Committee Membership

Andrea Eyring, Finance Committee Chair, brought forth her recommendation that Cardy Chock and Adam Mitchell be added as members to the Finance Committee. Mr. Chock would serve as member-at-large and Mr. Mitchell would represent the School's Foundation (Bullis-Purissima Elementary School Foundation).

A motion to approve Board member Eyring's recommendations was made by Francis La Poll, seconded by Trenna Sutcliffe, and passed unanimously.

E. **2019-2020 Board Retreat**

The Board discussed its upcoming retreat occurring on November 1st at the Neutra House in Los Altos, including possible agenda items/topics for discussion, desired outcomes/goals for the retreat, and opportunities for growth as a Board as a result.

F. **November Board Meeting**

The Board discussed rescheduling the November 4, 2019 regular meeting due to a conflict with the second LASD Community Engagement Workshop taking place on the same evening. The new date brought for was Tuesday, November 5, 2019.

A motion to approve the new regular board meeting date of November 5, 2019 was made by Andrea Eyring, seconded by David Jaques, and passed unanimously.

IX. **CLOSED SESSION**

The Board convened into Closed Session at 9:28 pm to consider and/or take action upon any of the following items:

A. **Public Employee Performance Evaluation (Section 54957)**

Founding Superintendent

B. **Public Employee Performance Evaluation (Section 54957)**

Interim Superintendent

C. **Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) & (4).)**

X. **REPORT OUT OF CLOSED SESSION**

The meeting was reconvened to open session at 11:08 pm and Joe Hurd, Board Chair, reported that there were no reportable actions taken in closed session.

XI. **ADJOURNMENT**

The meeting was adjourned at 11:10 pm.