

## **AGENDA**

### **BOARD OF DIRECTORS BULLIS CHARTER SCHOOL**

**102 West Portola Avenue, Los Altos, CA 94022  
Room 41**

**December 9, 2019  
6:00 pm**

### **Regular Board Meeting**

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Bullis Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

Agendas are available to all audience members at the door to the meeting.

“Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”

“Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.

Members of the public may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

#### Americans with Disabilities

The Bullis Charter School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at [info@bullischarterschool.com](mailto:info@bullischarterschool.com). All efforts will be made for reasonable accommodations.

**I. PRELIMINARY**

**A. CALL TO ORDER**

**B. ROLL CALL**

		<b>Present</b>	<b>Absent</b>
David Jaques	(6/30/20)	_____	_____
Clara Roa	(6/30/20)	_____	_____
Trenna Sutcliffe	(6/30/20)	_____	_____
Ben Byon	(6/30/21)	_____	_____
Joe Hurd	(6/30/21)	_____	_____
Francis La Poll	(6/30/21)	_____	_____
Dorothy An	(6/30/22)	_____	_____
Andrea Eyring	(6/30/22)	_____	_____
Thomas Yih	(6/30/22)	_____	_____

**C. APPROVAL OF AGENDA**

**II. PUBLIC COMMENT**

**III. CLOSED SESSION**

The Board will meet in closed session to discuss the following items:

**A. Public Employee Performance Evaluation (Gov. Code §54957)**  
Interim Superintendent

**B. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) & (4).)**

**IV. CONVENE OPEN SESSION**

**A. REPORT OUT OF CLOSED SESSION**

**V. PUBLIC COMMENT**

**VI. BOARD COMMENTS / REPORTS**

**A. Superintendent/Administrator Reports**

**B. Board/Staff Reports**

**VII. CONSENT ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Superintendent recommends approval of all consent agenda items.

**A. Minutes**

Approval of Minutes from the November 1, 2019 Special Board meeting

**B. Minutes**

Approval of Minutes from the November 5, 2019 Board meeting

**C. Check Register**

Approval of the BCS October 2019 Check Register

**VIII. INFORMATION/ACTION ITEMS**

**A. Strategic Planning Update**

Members of the Strategic Planning Team will present their recommendations on revisions to the BCS Strategic Plan for the Board's consideration and adoption.

**B. Financial Update**

Trevor Skelton, EdTec, will provide a financial update on the school, including BCS actuals through October and updated forecast information.

**C. 2019-2020 1<sup>st</sup> Interim Financial Report**

The Board will review a draft of the 1<sup>st</sup> Interim Financial Report

**D. 2018-2019 Audit Report**

The Board will review a draft of the audit report prepared by Eide Bailey.

**IX. CLOSED SESSION**

The Board will meet in Closed Session to discuss the following items:

**A. Public Employee Performance Evaluation (Gov. Code §54957)**

Founding Superintendent

**B. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) & (4).)**

X. **REPORT OUT OF CLOSED SESSION**

XI. **ADJOURNMENT**

<b>Upcoming BCS Events/Activities</b>	
<b>Date(s)</b>	<b>Event</b>
December 11	Open Enrollment Parent Information Night (Grs. 6-8), 7pm @ North MPR
December 12 - December 14	Middle School Musical - <i>Oliver!</i>
December 17 - December 18	General Music Winter Concerts, 6pm @ Blach MPR
December 20	Annual Holiday Sing-a-long, 8:35am @ North MPR; 11:00am @ Blach MPR (South)
December 23 - January 3	Winter Recess (NO SCHOOL)
January 6	Regular Board Meeting
January 9	Open Enrollment Parent Information Night (Grs. K-5), 7pm @ Blach MPR
January 10	Open Enrollment Ends
January 18	Open Enrollment Lottery, 11am @ North MPR
January 20	MLK Jr. Holiday (NO SCHOOL)
January 21	Staff Development Day (NO STUDENTS)