

/MINUTES

**BOARD OF DIRECTORS BULLIS
CHARTER SCHOOL**

102 West Portola Avenue, Los Altos, CA 94022 Room 35

August 5, 2019

6:00 pm

Board Chair, Joe Hurd, will participate via telephone conference from:
55 Bayes Hill Road, Oak Bluffs, MA 02557

Regular Board Meeting

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:00 pm.

B. ROLL CALL

		Present	Absent
David Jaques	(6/30/20)	<u>X</u>	_____
Clara Roa	(6/30/20)	<u>X</u>	_____
Trenna Sutcliffe	(6/30/20)	_____	<u>X</u>
Ben Byon	(6/30/21)	_____	<u>X</u>
Joe Hurd	(6/30/21)	<u>X</u>	_____
Francis La Poll	(6/30/21)	_____	<u>X</u>
Dorothy An	(6/30/22)	<u>X</u>	_____
Andrea Eyring	(6/30/22)	<u>X</u>	_____
Thomas Yih	(6/30/22)	<u>X</u>	_____

C. APPROVAL OF AGENDA

A motion to approve the agenda was made and passed unanimously.

II. CLOSED SESSION

The Board convened into Closed Session at 6:05 pm to consider and/or take action upon the following items:

A. Public Employee Performance Evaluation (Section 54957) Founding Superintendent

B. Personnel Discussion – Founding Superintendent

C. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) and (4).)

III. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The meeting was reconvened to open session at 7:00 pm. Joe Hurd, Board Chair, reported that no action had been taken.

IV. COMMUNICATIONS

A. ORAL COMMUNICATIONS

No one wished to address the Board.

V. **INFORMATION/ACTION ITEMS**

A. Interim Superintendent Contract

A motion was made to approve the Interim Superintendent’s contract and passed, 6-0.

B. Superintendent Committee Search Update

Ann Waterman Roy, in her capacity for leading the search for the new permanent Superintendent, presented on the basic process for identifying a search firm and forming a Search Committee. In addition to her presentation, she also indicated that she will be seeking input from the board on the following items:

- Goal of the Board and committee
- Defined criteria to identify search firm as well as role in the search process
- Composition of the Search Committee
- Defined criteria for duties and responsibilities of new Superintendent

C. New Hires

Cynthia Britson, Principal/Director of Instructional Services, reported on the two weeks of professional learning that staff would be embarking upon in the coming weeks. Topics to be covered include: mindfulness, student success, project-based learning, and technology tools like Google Classroom. She shared positive feedback that she received from new teachers who participated in the 2-days of on-boarding in the week prior. In her hiring update, she shared that nineteen (19) staff had been hired with twenty-one (21) more to hire, include a Physical Education Specialist and Associate Teacher.

D. Board Meeting Calendar

A motion was made and passed, 6-0, to approve the following regular board meeting dates*:

August 19th
Sept 9
Oct 7
Nov 4
Dec 9
Jan 6
Feb 3
March 2
April 13
May 4
June 8

**NOTE: There are also back-up dates for each month in case in case additional meetings are needed.*

E. Board Committees

The Board discussed how the Ad-Hoc Sub-Committees are structured. Examples of committees include: Finance, Compensation, Mediation, and Communications. In addition to board committee members, Superintendent also serves on Communications, Compensation, and Mediation. Recommendation that either Board Chair or Finance Committee chair attend the Foundation meetings was also discussed. Interim Superintendent emphasized that the BCS Strategic Plan serves as the foundation for all committees.

F. Bullis Charter School Administrative Staff Positions

The Board discussed the potential addition of senior level finance and communication staff members. This Board Chair reminded the Board that this been discussed previously and these positions were still on the table. Interim Superintendent again emphasized that the BCS Strategic Plan will drive the development of these two positions.

VI. CLOSED SESSION

The Board convened into Closed Session at 8:23 pm to consider and/or take action upon the following items:

- A. **Public Employee Performance Evaluation (Section 54957)** Interim Superintendent
- B. **Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) and (4).)**

VII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The meeting was reconvened to open session. Joe Hurd, Board Chair, reported that no action had been taken.

VIII. FUTURE AGENDA ITEMS

The Board considered items for future Board Meeting Agendas.

Date	Anticipated Topics & School Events (subject to change)
August 21, 2019	First Day of School
August 21, 2019	First Day BBQ – North & South Campus 12pm
August 26, 2019	New Family Orientation - South Campus in the MPR 8:45am - 10:30am
August 27, 2019	New Family Orientation - North Campus in the MPR 8:45am - 10:30am
September 2, 2019	Labor Day
September 4, 2019	Back-To-School Night - Middle School – North campus 6:00pm - 8pm
September 10, 2019	Back-To-School Night - South Campus 6pm - 8am
September 11, 2019	Back-To-School Night - North Campus 6pm - 8am
September 13, 2019	New Family Orientation – Location and Time - TBD
September 20, 2019	Family Fall Dinner – North Campus 5pm - 8pm

IX. ADJOURNMENT

The meeting was adjourned.