

# AGENDA

## BOARD OF DIRECTORS BULLIS CHARTER SCHOOL

102 West Portola Avenue, Los Altos, CA 94022  
Room 35

June 3, 2019  
6:00 pm

### Regular Board Meeting

Member Andrea Eyring will be participating via teleconference from:  
Mauna Lani Terrace, 68-1399 Mauna Lani Drive, Kamuela, HI 96743

### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Bullis Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes at the discretion of the Board Chairperson, and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to three (3) minutes, at the discretion of the Board Chairperson, when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

#### Americans with Disabilities

The Bullis Charter School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at [info@bullischarterschool.com](mailto:info@bullischarterschool.com). All efforts will be made for reasonable accommodations.

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at \_\_\_\_\_.

**B. ROLL CALL**

		Present	Absent
Ben Byon	(6/30/21)	_____	_____
Andrea Eyring	(6/30/19)	_____	_____
Joe Hurd	(6/30/21)	_____	_____
David Jaques	(6/30/20)	_____	_____
Francis La Poll	(6/30/21)	_____	_____
Clara Roa	(6/30/20)	_____	_____
Ann Waterman Roy	(6/30/19)	_____	_____
Trenna Sutcliffe	(6/30/20)	_____	_____
Rich Ying	(6/30/19)	_____	_____

**C. APPROVAL OF AGENDA**

Motion by: \_\_\_\_\_  
Seconded by: \_\_\_\_\_  
Vote: \_\_\_\_\_

**II. CLOSED SESSION**

The Board will hold a Closed Session to consider and/or take action upon any of the following items:

1. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) and (4).)
2. Public Employee Performance Evaluation (Section 54957)  
Founding Superintendent

**III. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION – 7:00 pm**

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at \_\_\_\_\_. The Board of Directors will report out any action taken in closed session, if any.

**IV. COMMUNICATIONS**

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes, at the discretion of the Board Chairperson, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.
- B. For Information: Principal/Administrator’s Report  
This is a presentation of information that has occurred since the previous Board meeting.
- C. For Information: Board/Staff Discussions

**V. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Superintendent/Principal recommends approval of all consent agenda items.

1. **Minutes** Approval of the Minutes from the March 25, 2019 Special Board meeting
2. **Minutes** Approval of the Minutes from the May 6, 2019 Board meeting
3. **Minutes** Approval of the Minutes from the May 6, 2019 Special Board meeting
4. **Minutes** Approval of the Minutes from the May 13, 2019 Special Board meeting
5. **Minutes** Approval of the Minutes from the May 29, 2019 Special Board meeting
6. **Check Register** Approval of the April 2019 Check Register
7. **Revised 18-19 Board Meeting Calendar**  
Approval of the revised 2018-2019 Board meeting calendar
8. **EdTec Contract** Approval of the Edtec 2019-2021 Back-Office Service & CALPADS Support Renewal Proposals for Bullis Charter School

**APPROVAL OF CONSENT AGENDA**

Motion by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Vote: \_\_\_\_\_

**VI. INFORMATION/ACTION ITEMS**

**1. Mission Moments – BCS Induction Program**

*As a model of educational innovation, BCS inspires children, faculty and staff to reach beyond themselves to achieve full potential. ~ BCS Mission*

The Board will recognize Lisa Stone and Dana Kincaid for their work as Support Providers as well as BCS induction teachers who completed the 2-year process or the Early Completion Option: Robin Chen, Melissa Hasan, Jennifer Rickabaugh. (5 minutes)

**2. Superintendent’s Ad Hoc Board Nomination Team**

The Board will vote on the Ad Hoc Board Nomination Team’s recommendation of the following candidates to serve as a Director on the BCS Board:

- Dorothy An – Term: July 1, 2019 – June 30, 2022
- Andrea Eyring – Term: July 1, 2019 – June 30, 2022
- Thomas Yih – Term: July 1, 2019 – June 30, 2022

**3. Strategic Planning Action Teams #I & #II Presentation**

*We will build innovative education program and spaces that enrich the learning experience, inspire the individual student, and model what is possible in public education.*

**Action Plan #1:** We will seek to understand the concept of competency-based learning (which provides students an innovative educational approach with individualized progression of achievement) and evaluate its possible implementation within the current BCS model.

*We will define, measure, and promote student success consistent with the BCS mission.*

**Action Plan #1a & 1b:** Create, practice, and promote a consistent definition of student success in a way that it is clear to and valued by the student, the teacher, the family, and the community at-large, and incorporate it into student evaluations

Jessica Lura, Action Plan Team #1 Lead, and Lisa Stone, Action Plan Team #2 Lead, will update the Board on these strategies. (8 minutes)

**4. Strategic Planning Action Team #III Presentation**

*We will foster a world-class staff of professionals that is supported, entrusted, and empowered to do amazing things in education.*

**Action Plan #1:** Proactive strategic recruitment that nurtures and then leverages relationships with mission and culture-aligned prospective employees.

Cynthia Bricton, Action Plan Team #3 Leads, will update the Board on this strategy. (5 minutes)

**5. Strategic Planning Action Team #VI Presentation**

*We will positively impact more students through the strategic sharing and replication of our innovative educational model.*

**Action Plan #1:** Open a nearby school in Santa Clara County that serves a high number of FRLP-eligible students.

Jennifer Anderson-Rosse Action Plan Team #1 Lead, will update the Board on this strategy. (5 minutes)

**6. LCAP (2nd Reading)**

Melissa Christie, Assistant Principal, will present the BCS 2018-2019 Local Control Accountability Plan for Board review and adoption. (5 minutes)

**7. Budget Update**

Trevor Skelton, EdTec, will review the 2018-2019 Year-To-Date Financials.

**8. BCS 2019-2020 Budget**

Andrea Eyring and Trevor Skelton, EdTec, will present the recommendation from the Finance Committee for the Board’s review and adoption.

**9. LASD and BCS Public Funding Analysis 2017-2018**

Andrea Eyring and Trevor Skelton, Edtec, will share this analysis.

**10. BCS Financial Policies (2<sup>nd</sup> Reading)**

The BCS Board will review the updated policies from the BCS Finance Committee for adoption.

**VII. CLOSED SESSION**

The Board will hold a Closed Session to consider and/or take action upon any of the following items:

- 1. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) and (4).)**
- 2. Public Employee Performance Evaluation (Section 54957)**  
Founding Superintendent

**VIII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION**

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at \_\_\_\_\_. The Board of Directors will report out any action taken in closed session, if any.

**IX. FUTURE AGENDA ITEMS**

The Board will consider items for future Board Meeting Agendas.

<b>Date</b>	<b>Anticipated Topics &amp; School Events (subject to change)</b>
June 6, 2019	Spring Choral Concert - First United Methodist Church of Palo Alto 6:30 pm - 8:30 pm
June 8, 2019	Summer Kick-Off Ice Cream Social (AKA Volunteer Fair) – North Campus 1:00 pm 3:00 pm
June 10, 2019	Field Day (North, K-5) – North Campus 8:40 am – 10:40 am
June 11, 2019	Field Day (South, K-5) – North Campus 8:40 am – 10:40 am
June 12, 2019	8th Grade Culmination – Blach MPR, 6:30pm
June 14, 2019	Last Day of School - Students
June 17, 2019	Last Day of School – Teaching Staff

June 30, 2019	2019-2020 Budget – Due to County
June 30, 2019	Local Control and Accountability Plan (LCAP) – Due to County
June 30, 2019	Education Protection Act (EPA) – Due to County

**X. ADJOURNMENT**  
The meeting was adjourned at .