

AGENDA

**BOARD OF DIRECTORS
BULLIS CHARTER SCHOOL**

**102 West Portola Avenue, Los Altos, CA 94022
Room 35**

**March 4, 2019
6:00 pm**

Regular Board Meeting

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair, Joe Hurd, at 6:00 pm.

B. ROLL CALL

	Present	Absent
Ben Byon (6/30/21)	_X_	_____
Andrea Eyring (6/30/19)	_X_	_____
Joe Hurd (6/30/21)	_X_	_____
David Jaques (6/30/20)	_X_	_____
Francis La Poll (6/30/21)	_X_	_____
Clara Roa (6/30/20)	_X_	_____
Ann Waterman Roy (6/30/19)	_X*_	_____
Trenna Sutcliffe (6/30/20)	_X_	_____
Rich Ying (6/30/19)	_X_	_____

*Ann Waterman Roy arrived at 6:15 pm

C. APPROVAL OF AGENDA

A motion to approve the agenda was made by Andrea Eyring, seconded by Trenna Sutcliffe, and passed by a vote of 8-0.

II. CLOSED SESSION

The Board convened to Closed Session to consider and/or take action upon any of the following items:

- 1. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) and (4).)**
- 2. Public Employee Performance Evaluation (Section 54957)**
Founding Superintendent

III. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The meeting was reconvened to open session at 7:03 pm. Board Chair, Joe Hurd, reported that no action was taken.

IV. COMMUNICATIONS

A. ORAL COMMUNICATIONS:

No one wished to address the Board.

B. For Information: Principal/Administrator's Report

Founding Superintendent, Wanny Hersey shared the following:

- BCS 7th grade students, Anirudh Kannan and Rohan Kota, won the VEX IQ Skills and the VEX IQ Teamwork awards at the California State Middle School VEX IQ Competition. They will advance to the World Championships in Louisville, Kentucky. Congratulations to Anirudh and Rohan.

Principal, Cynthia Bricton shared the following:

- BCS K-8 students participated in the first-ever indoor BCS MakerFaire, a showcase containing unique creations from over 100 student exhibitors.
- Former fifth grade teacher, Joseph Villaluz, is returning to BCS for a tour with his new colleagues from Island Pacific Academy in Hawaii.
- Focused Learning Goals (FLGs) parent/teacher/student conferences are coming up on March 20 and 21.

Assistant Principal, Billy Martin shared the following:

- Fourteen BCS students participated in the National Geography Bee. The winner, Nathaniel Joffre, will advance to the state level competition on March 30th. Thank you to MakerSpace Specialist, Lynn Reed, for coordinating this event.
- The Bullis Boosters Club (BBC) hosted a Family Skating Night. Hundreds of BCS students and families attended.

Assistant Principal, Melissa Christie shared the following:

- BCS hosted a Middle School Shadow Day. The 5th grade students at the South campus were bussed to North and joined their classmates for a classroom tour and lunch with the 6th grade students.
- The 6th grade students hosted their Costa Rica PBL showcase. Students presented their Costa Rica travel tools, including prototypes and augmented reality advertisements. The 2nd grade students also hosted their Leatherback Sea Turtles showcase. Students shared the prototypes and stop motion animations they created to help with Leatherback Sea Turtle conservation.

C. For Information: Board/Staff Discussions

Board Member, Andrea Eyring, shared that she attended the Maker Faire and noted the maturing the this program over the year with student projects now integrating more disciplines and the community such as cooking to raise donations for the 2nd Harvest food bank. The next quarterly meeting with LASD will take place this Wednesday.

Board Chair, Joe Hurd, commended Superintendent Hersey and the 5th grade teachers who chaperoned the Washington, DC trip.

V. CONSENT AGENDA ITEMS

The Superintendent/Principal recommends approval of all consent agenda items.

1. **Minutes** Approval of the Minutes from the February 4, 2019 Board meeting
2. **Minutes** Approval of the Minutes from the February 13, 2019 Special Board meeting
3. **Check Register** Approval of the January 2019 Check Register

A motion to approve agenda items was made by Francis La Poll, seconded by David Jaques, and passed by a vote of 9-0.

VI. INFORMATION/ACTION ITEMS

1. Conflict of Interest Training

John Lemmo, Procopio, Cory, Hargreaves & Savitch LLP, provided a training on Conflict of Interest to BCS Board of Directors.

2. Mission Moments – Costa Rica

Principal Britson reviewed the itinerary for this year's 6th grade non-programmatic trip to Costa Rica. She shared how fortunate students and staff chaperones were to have opportunities to learn from area experts including Dr. Mario Boza, the founder and first director of the Costa Rican National Park Service, Dr. Jim Spotila, Drexel University professor, and field biologists and researchers from universities throughout the world on this trip.

Other BCS staff members who attended the trip, Sara Cannon, Neda Chlala, Ted Grinewich-Yonashiro, Katelyn Miller, and Joe Farrand, recapped various activities throughout the trip such as: hiking the Arenal and Irazú Volcanoes, visiting the tropical rainforest and cloud forest, touring estuaries, tide pools, and salt marshes, and visiting the BCS sister school, Matapalo School. BCS students presented the Matapalo staff and students the school supplies, sports equipment, and other donations solicited from the BCS community. Students also participated in leatherback nest excavations, watched a leatherback turtle lay eggs, and helped release hatchling into the ocean. The field biologists relished the opportunity to work with BCS students in such a hands-on experiential manner on something that directly related to their coursework.

3. 2nd Interim Financial Report

The Board reviewed the 2018-2019 2nd Interim Report for approval. Trevor Skelton, EdTec, shared that all expenses are on track. The Board discussed shifting the regular scheduled Board Meeting from June 3, 2019 to June 10, 2019 in order to provide the Finance Committee enough time to compile the necessary data and the Board substantial time to review.

A motion to approve 2nd Interim Report was made by Ann Waterman Roy, seconded by David Jaques, and passed by a vote of 9-0.

4. Auditor Selection

The Board reviewed the Finance Committee's recommendation to use Vavrinek, Trine, Day & Co., LLP as the BCS auditing firm for the fiscal year ending June 30, 2019. Andrea Eyring noted that the Finance Committee conducted extensive research and reviewed the auditor's report from the previous year in order to make this recommendation. She added that the new firm is a bit larger, but the fees are reasonable and consistent with previous firm.

A motion to approve the Finance Committee's recommendation was made by Ann Waterman Roy, seconded by Rich Ying, and passed by a vote of 9-0.

5. 2019-2020 Budget – Preliminary Discussion

The Board reviewed the 2019-2020 budgeting process.

VII. CLOSED SESSION

The Board convened to Closed Session to consider and/or take action upon any of the following items:

- 1. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) and (4).)**
- 2. Public Employee Performance Evaluation (Section 54957)**
Founding Superintendent

VIII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The meeting was reconvened to open session at 10:37 p.m. Board Chair, Joe Hurd, reported that no action was taken.

IX. ADJOURNMENT

The meeting was adjourned by Joe Hurd, Board Chair, at 10:38 pm.