

AGENDA

BOARD OF DIRECTORS BULLIS CHARTER SCHOOL

**102 West Portola Avenue, Los Altos, CA 94022
Room 35**

**March 4, 2019
6:00 pm**

Regular Board Meeting

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Bullis Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes at the discretion of the Board Chairperson, and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request form and you will be given an opportunity to speak for up to three (3) minutes, at the discretion of the Board Chairperson, when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

Americans with Disabilities

The Bullis Charter School adheres to the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact us at least 48 hours in advance at info@bullischarterschool.com. All efforts will be made for reasonable accommodations.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

B. ROLL CALL

		Present	Absent
Ben Byon	(6/30/21)	_____	_____
Andrea Eyring	(6/30/19)	_____	_____
Joe Hurd	(6/30/21)	_____	_____
David Jaques	(6/30/20)	_____	_____
Francis La Poll	(6/30/21)	_____	_____
Clara Roa	(6/30/20)	_____	_____
Ann Waterman Roy	(6/30/19)	_____	_____
Trenna Sutcliffe	(6/30/20)	_____	_____
Rich Ying	(6/30/19)	_____	_____

C. APPROVAL OF AGENDA

Motion by: _____
Seconded by: _____
Vote: _____

II. CLOSED SESSION

The Board will hold a Closed Session to consider and/or take action upon any of the following items:

- 1. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) and (4).)**
- 2. Public Employee Performance Evaluation (Section 54957)**
Founding Superintendent

III. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION – 7:00 pm

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at _____. The Board of Directors will report out any action taken in closed session, if any.

IV. COMMUNICATIONS

- A. ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes, at the discretion of the Board Chairperson, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.
- B. For Information: Principal/Administrator’s Report**
This is a presentation of information that has occurred since the previous Board meeting.
- C. For Information: Board/Staff Discussions**

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Superintendent/Principal recommends approval of all consent agenda items.

- 1. **Minutes** Approval of the Minutes from the February 4, 2019 Board meeting
- 2. **Minutes** Approval of the Minutes from the February 13, 2019 Special Board meeting
- 3. **Check Register** Approval of the January 2019 Check Register

APPROVAL OF CONSENT AGENDA

Motion by: _____

Seconded by: _____

Vote: _____

VI. INFORMATION/ACTION ITEMS

1. Conflict of Interest Training

John Lemmo, Procopio, Cory, Hargreaves & Savitch LLP, will provide a Conflict of Interest training. (15 minutes)

2. Mission Moments – Costa Rica

BCS staff will provide an overview of this year’s 6th grade non-programmatic trip. *Using a global perspective to teach about the interconnectedness of communities and their environments, the BCS program nurtures mutual respect, civic responsibility and a lifelong love of learning.* ~ BCS Mission (8 minutes)

3. Financial Update

Trevor Skelton, Edtec, will provide a review of the 2018-2019 year-to-date financials. (10 minutes)

4. 2nd Interim Financial Report

Trevor Skelton, EdTec, will present the BCS 2nd Interim Financial Report for the 2018-2019 fiscal year. (10 minutes)

5. Auditor Selection

The Board will review and vote on the Finance Committee’s recommendation to use Vavrinek, Trine, Day & Co., LLP as the BCS auditing firm for the fiscal year ending June 30, 2019. (10 minutes)

VII. CLOSED SESSION

The Board will hold a Closed Session to consider and/or take action upon any of the following items:

- 1. **Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) and (4).)**
- 2. **Public Employee Performance Evaluation (Section 54957)**
 Founding Superintendent

VIII. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

RECONVENE TO OPEN SESSION: The meeting was reconvened to open session at _____. The Board of Directors will report out any action taken in closed session, if any.

IX. FUTURE AGENDA ITEMS

The Board will consider items for future Board Meeting Agendas.

Date	Anticipated Topics & School Events (subject to change)
March 5, 2019	Middle School Intersession Tour & Parent Panel – Room 35, North Campus 9:00 am – 10:30 am
March 8, 2019	Last Day of Middle School Intersession
March 8, 2019	End of 2 nd Trimester
March 9, 2019	Spring Benefits Auction
March 13, 2019	BBC New Family Forum #2 - MPR, North Campus 7:00 pm - 8:30 pm
March 15, 2019	2 nd Interim Audit due to SCCOE
March 21, 2019	Family Math Night (Grades TK-5) - MPR, North Campus 5:30 pm - 7:00 pm
March 30, 2019	Auditor Selection form for FY 2018-19- due to SCCOE
April 1, 2019	Board Meeting - Room 35, North Campus 6:00 pm
April 2, 2019	Form 700 Due
April 9, 2019	Middle School Tour & Parent Panel – Room 35, North Campus 9:00 am – 10:30 am
April 10, 2019	BBC New Family Forum #3 - MPR, North Campus 7:00 pm - 8:30 pm
April 11, 2019	Middle School Pops Concert - Blach Drama/Chorus Room, South Campus 5:00 pm – 8:00 pm
April 11, 2019	Math Circle #3 (Grades K-5) - MPR, North Campus 5:30 pm -7:30 pm
April 15 – 19, 2019	Spring Break
April 29-May 2, 2019	SBAC Testing (Middle School)

X. ADJOURNMENT

The meeting was adjourned at