

Approved
October 1, 2018

MINUTES

**BOARD OF DIRECTORS
BULLIS CHARTER SCHOOL**

102 West Portola Avenue, Los Altos, Ca 94022

**September 10, 2018
7:00 pm**

Regular Board Meeting

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by Ann Waterman Roy, Acting Board Chair at 7:06 p.m.

B. ROLL CALL

		Present	Absent
Ben Byon	(6/30/21)	_ X _	_____
Andrea Eyring	(6/30/19)	_ X _	_____
Joe Hurd	(6/30/21)	_ X _	_____
David Jaques	(6/30/20)	_ X _	_____
Francis La Poll	(6/30/21)	_ X _	_____
Clara Roa	(6/30/20)	_ X _	_____
Ann Waterman Roy	(6/30/19)	_ X _	_____
Trenna Sutcliffe	(6/30/20)	_ X _	_____
Rich Ying	(6/30/19)	_ X* _	_____

*Rich Ying arrived at 7:12 p.m.

C. APPROVAL OF AGENDA

A motion to approve the agenda was made by Andrea Eyring, seconded by Francis La Poll and passed by a vote of 8-0.

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS

No one wished to address the board.

B. For Information: Principal/Administrator's Report

Principal Cynthia Britson:

- There have been Back to School Nights for both elementary schools. The Middle School Back to School Night will take place tomorrow. Thank you to Andrea Eyring and Joe Hurd for speaking.
- The school held their first Open Enrollment night at the North campus which was very well attended
- They are looking forward to Friday's New Family Reception.
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Assistant Principal Melissa Christie:

- Administered LCAP to English language learners and looked at CAST score reports
- Reported a high reclassification rate as it was changed from another test to LCAP

1

Founding Superintendent Wanny Hersey:

- Presenting tomorrow at Santa Clara County Board, Asian Pacific Islanders Group
- Santa Clara County Office of Education's Charter School department will be conducting its annual monitoring visit on October 3rd; BCS will be submitting all its required documentation by September 20, 2018.

C. For Information: Board/Staff Discussions

Member Andrea Eyring reported that BCS and LASD held its first quarterly meeting of the year. The staff exchanged contact info and discussed the issue with the portable that was moved at the north campus but the job had not been completed and the site was not ready for student use at the start of the school year.

Member Ann Waterman Roy expressed that the Back To School Nights were wonderful. She will not be able to attend the New Family Reception but Clara will be speaking.

Members Joe Hurd and Clara Roa also appreciated the Back To School Nights and liked the new schedule with the classroom presentations starting at 7:00 pm.

III. CONSENT AGENDA ITEMS

The Superintendent/Principal recommends approval of all consent agenda items.

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|-----------------------------------|---|
| 1. Minutes | Approval of the Minutes from the August 20, 2018 Board meeting |
| 2. Measure GG 2018-2019 | Approval of the spending determination for BCS' 2018-2019 Measure GG Parcel Tax funds |
| 3. SCCOE Services | Approval of the Santa Clara County Office of Education's Agreement for Charter School Retirement Reporting Services |
| 4. Personnel Report | Approval of September 10, 2018 Personnel Report |
| 5. 17-18 Unaudited Actuals | Approval of the 2017-18 BCS Unaudited Actuals |

APPROVAL OF CONSENT AGENDA

A motion to approve consent agenda items was made by David Jacques, seconded by Trenna Sutcliffe passed with a vote of 9-0.

IV. INFORMATION/ACTION ITEMS

1. Training Rural Teachers in China

Founding Superintendent Hersey and BCS teachers, Jeff Schmidt, Mick Coleman, and Jason Zhang presented on the training they conducted for rural teachers in China, funded by the Shin Shin Educational Foundation. Qing Bai, Board Member, and Hailing Wang, Volunteer, from the Shin Shin Foundation shared that this first time STEAM training was tremendously successful, expressed gratitude to the BCS team, and discussed ways to continue this partnership moving forward.

2. ACS-WASC Accreditation

Cynthia Bricton, Principal & Director of Educational Services, will shared BCS's Mid-Cycle Report from the Accrediting Commission for Schools, Western Association of Schools and Colleges. BCS is accredited until June 2021 (6 year term) so this was a midyear review. The BCS professional training program was highlighted in every section as a commendation and noted as a foundation for the entire BCS program. Other positives included the Focused Learning Goals and the Associate Teachers program and the outstanding teaching faculty with specific instructional skills such as being able to differentiate for students' needs in real time were singled out.

3. Strategic Planning: Strategy VI Action Plan 1

Jennifer Anderson-Rosse, Assistant Principal, provided an update on the Action Plan in Strategy VI: Open a nearby school in Santa Clara County that serves a high number of FRPM-eligible students.

Mrs. Anderson-Rosse shared that a charter petition will be submitted to the Mountain View-Whisman School District and the team members have been focused on engaging and educating the community by conducting one-on-one and group meetings as well as info sessions. Mrs. Anderson-Rosse is also working on forming a leadership team.

4. Election of Officers

The Board discussed the different roles and determined a slate of Officers of the Corporation:

- Chair and President – Joe Hurd
- Vice-Chair – Rich Ying
- Vice-Chair – Ann Waterman Roy
- Vice- Chair – David Jaques
- Secretary – Francis La Poll
- Treasurer and Authorized Officer for Financial Accounts – Andrea Eyring

A motion to approve the slate of officers was made by Andrea Eyring, seconded by Francis A. Poll and passed with a vote of 9-0.

5. Update on Proposition 39 Application

Andrea Eyring, Treasurer, provided an overview of the Proposition 39 Facilities Application including the requirements of this law, the timeline, and the status of BCS’s work in order to be able to submit by the November 1, 2018 deadline.

6. Board Retreat

The next Board retreat will be held on Friday, November 9, 2018. Some suggested topics for that meeting included Board norms and best practices, organizational structures to manage school’s growth, and team building.

V. CLOSED SESSION

The Board convened into Closed Session to consider and/or take action upon any of the following items:

- 1. Conference with Legal Counsel – Anticipated Litigation (Gov. Code §54956.9(d)(2) and (4.))**
- 2. Public Employee Performance Evaluation (Section 54957)**
Founding Superintendent

VI. PUBLIC SESSION – REPORT OUT OF CLOSED SESSION

The meeting was reconvened to open session at 12:13 a.m. by Ann Waterman Roy, Acting Board Chair, reported that no action was taken

VII. ADJOURNMENT

The meeting was adjourned by Ann Waterman Roy, Acting Board Chair, at 12:14 a.m.